



Smoke Free Policy

Date approved	24th June 2019	Approved by	St Ralph Sherwin Finance and Estates Committee
Review cycle	3 years	Signature	
Due for review by	June 2022	Name	JACQUELINE RODDEN

Scope of this policy

This policy applies to St Ralph Sherwin Catholic Multi Academy Trust (The Trust), its academies, Members, Directors, Governors, staff, contractors, volunteers and all those visiting a Trust site.

The Trust will implement this policy at all its sites including buildings, playing fields, curtilages, vehicles and in all its activities whether or not these take place at a Trust site.

Objective of this policy

The objectives of this policy are:

- to ensure a healthy working environment
- to guarantee the right of non-smokers to breathe in air free from tobacco smoke
- to comply with the Health Act 2006, Health and Safety legislation and employment law
- to raise awareness of the dangers associated with exposure to tobacco smoke
- to support the needs of those who wish to stop smoking

Policies and procedures implemented by the Trust are there to control the organisation's exposure to risks in line with the Risk Policy and those identified within the risk register. All staff should be made aware of this and all policies of the Trust and the procedures in place including any updates issued from time to time. Should staff have any queries relating to this or any other policy or procedure they should write to the Trust's Governance Manager who will ensure adequate training and guidance is provided.

Ownership of this policy

This policy is owned by The Trust's Finance and Estates Committee. Each academy will adopt this policy.

Monitoring of this policy

The Estates Manager will monitor the implementation of this policy across the Trust.

Relevant legislation

Health Act 2006 - Smoke-free (Premises and Enforcement) Regulations
Health and Safety at Work Act 1974

Related policies/documents

PSHE Curriculum at each academy
Drugs and Banned Substances academy policies
Pupil Behaviour academy policies
Staff Code of Conduct





Policy details

1 Introduction

1.1 The Trust recognises that everyone is entitled to work in a smoke free environment where they are protected from the effects of second hand smoke. From 1 April 2007 the Health Act 2006 has prohibited smoking from virtually all enclosed and substantially enclosed workplaces. This included school buildings. The Health and Safety at Work Act 1974 places a duty on employers to provide a working environment that is 'safe, without risks to health'.

1.2 The Trust acknowledges the harm caused by smoking as evidenced by a range of recent research:

- 85% (2016 Annual Population Survey) of the adult population in England do not smoke;
- Smoking kills approximately 79,000 people in the UK each year;
- Secondhand smoke (breathing in other people's tobacco smoke) has been shown to cause cancers, heart and respiratory disease in non-smokers.
- Smoking is an addiction, with the vast majority of smokers (two thirds) taking it up before the age of 18.

1.3 The Trust acknowledges that secondhand tobacco smoke is both a public and workplace health hazard and has therefore adopted a smoke free site policy which goes beyond the requirements of the Health Act 2006.

2 Definition

2.1 "Smoking" refers to smoking tobacco or anything which contains tobacco or smoking any other substance including e-cigarettes. Smoking includes being in possession of lit tobacco or of anything lit which contains tobacco or being in possession of any other lit substance in a form in which it could be smoked. For the purposes of this policy smoking also refers to the smoking or 'vaping' of electronic cigarettes.

3 Principles

3.1 The Trust has a duty to safeguard pupils and staff from the effects of smoking and using e-cigarettes on their own health, from the secondary effects on others and from the risk of fire associated with lighting and disposing of cigarettes and carrying combustible material for this purpose.

3.2 This policy covers all Trust and academy site, areas around the sites supervised by staff before the start of the school day, including bus waiting areas, at break time, at lunchtime and at the end of the school day, on school buses and any time when students are on school trips under the supervision of school staff or any other official school business.

3.3 Smoking, including the use of electronic cigarettes and vaporisers is not permitted anywhere on the extended school site (buildings and grounds) by any person at any time (including staff, pupils, visitors, parents, contractors and other agencies sharing the site) on the school site. Smoking is not permitted at the school gates or on land immediately outside the school perimeter fence.

3.4 Smoking including the use of electronic cigarettes and vaporisers is not permitted on school visits or by anyone accompanying pupils on school visits.

3.5 Smoking or vaping is not permitted in school vehicles or any vehicles being used on school business.

3.6 The Trust will neither accept nor tolerate smoking of any sort by students;

3.7 The Trust will neither accept nor tolerate the possession of smoking-related items by students;



- 3.8 The Trust will communicate clearly these expectations to students and parents;
- 3.9 The Trust intends to project a clean and healthy image for our premises and our pupils;
- 3.10 The Trust believes that the less smoking or vaping appears as a normal behaviour to pupils, the less likely they are to start to smoke.
- 3.11 The Trust will support staff, students and their parents who are attempting to stop smoking or to resist the temptation to start smoking.

4 Implementation

- 4.1 These policy principles will be in force at The Trust offices and all academy sites supported by relevant signage determined by the Estates Manager.

5 Review

- 5.1 This policy will be reviewed every three years or earlier to reflect changes in legislation.

Supporting Documents

Quit Smoking website resources

<http://www.quit.org.uk/youth-services/>

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